

## **Shri Sant Gadge Baba College of Engineering and Technology, Bhusawal**

### **Code of Conduct:**

An institute is recognized by performance of its students, teachers and supporting staff. Institute is known not only by their performance in the academics but also by the conduct, social responsibility and professional ethics of student and the staff members. SSGBCOET's Social Responsibility is aimed at anticipating and meeting relevant, emerging needs of the society in the areas of Education, Community Service. In order to make the institute feel proud of its students and the staff, the following is the code of conduct.


### **Code of Conduct for student:**

1. Students should come well dressed and behave in proper manner as respectable and responsible citizen of country.
2. Inside the college campus student should be in uniform and must hold institute ID card.
3. Students should not involve themselves in any form of ragging; otherwise they face consequence in terms of punishment.
4. Their action must reflect respect for the Faculty members and must inculcate a spirit of fellow-feeling and mutual respect among themselves.
5. The students are expected to develop a sense of belongingness to the institute. Keep it up-right and clean and create a congenial environment conducive for studies.
6. Use of mobile phones is prohibited in college campus.
7. No student shall be discriminated on the basis of religion, caste & sex etc.
8. Harassing girl students is not tolerated under any circumstances.
9. Smoking and consumption of drug is strictly prohibited in the campus including canteen and hostel.
10. Attendance more than 80% is necessary for appearing in semester examination.



### **Code of Conduct for employees:**

1. Employees must act towards Vision/mission of the institute.
2. They must perform their daily activities as assigned by the institute as a prime responsibility for betterment of the institute, society and nation.
3. They must develop positive relationship with students, colleagues, parents, industrial persons and society.
4. Maintain high standards of practice in relation to student learning, planning, monitoring, assessing, reporting and providing feedback.
5. Use innovative teaching aids, to adopt innovative teaching – learning methodologies and to ensure all students should get good knowledge.
6. They must comply with agreed national and Institute policies, procedures and guidelines which aim to promote student education and welfare.
7. Not allowed to use Cell phones inside the class and laboratory.
8. Smoking and consumption of drug is strictly prohibited.
9. Measures shall be taken to avoid, eliminate and if necessary impose punishment for any harassment in terms of color, religion, sex and any other physical or mental disability.
10. Teaching staff must complete the university syllabus within the stipulated period of time.
11. Should not involve themselves in any form of threats or physical violence of any kind; otherwise they face consequence in terms of punishment.
12. Should not associate with any political party or organizations which take part in the politics.

  
**Principal**  
**Shri Sant Gadge Baba**  
**College of Engg. & Tech**  
**Z. T. C. Bhugawaj**